



JOB BOARD

December 23, 2021











Recreation Department

Job Posting – Recreation Program and Events Coordinator

The Town of Princeton is your entry point into the BC Southern Interior. The air is clean, rivers and landscapes beckon and the people are friendly. Princeton continues to grow with many recreational opportunities and resources, new industry, green spaces, arts & culture, rich in history and outdoor lifestyle.

The Town of Princeton is currently seeking a dynamic Recreation professional to develop recreational programs and events for all ages. The Coordinator will network in the community with groups, residents, and volunteers to ensure the community's needs are being met. This position performs a multitude of functions such as coordinating the delivery of recreation, leisure, social, cultural, and general program opportunities. Coordinating special events, community gatherings, programs, and services, as well as prepares a variety of correspondence, communications, and marketing. Training and mentoring of recreation leaders and volunteers is also required.

The ideal candidate will have a strong background in community recreation, collaboration, and interpersonal skills, and have a degree/diploma in recreation programming, event planning or a related field with a minimum of five years' related experience, OR the equivalency of education and experience combined. A valid driver's license from the Province of British Columbia is required.

This is an exempt position, excluded from the CUPE bargaining unit. The Town of Princeton offers a competitive and attractive salary with full benefits. Candidates under consideration will be required to consent to a Police Information Check/Vulnerable Sector Check.

Please apply on-line to <a href="https://linear.com/lin

This posting will remain open until filled.

We thank all candidates for their interest; however, only those selected for an interview will be contacted.

Town of Princeton

151 Vermilion Avenue, P.O. Box 670, Princeton, British Columbia, Canada V0X 1W0 Phone: (250) 295-3135 * Fax (250) 295-3477 * Website: www.princeton.ca

Posted Dec 16, 2021 STILL Open Dec 23, 2021











Date Posted: December 16, 2021 Still Open December 23, 2021

Job Description: Part Time Pharmacy Assistant

Employer: Shoppers Drug Mart

Location: Bridge Street, Princeton, BC

DUTIES & RESPONSIBILITIES:

Customer Service

- Greet customer promptly and gather prescription information according to Standard Operating Procedures
- Perform duties in priority according to Role assigned on Role Assignment Schedule
- Refer to the pharmacist all clinical inquiries, for example, those related to medication purpose, use and recommendations (including prescriptions, OTC's, and restricted sale products); diseases and conditions; professional fees; and other inquiries as required by law or company policy
- Set realistic customer expectations as to wait times and effectively communicate the time to the customer
- Locate and cash out prescriptions and any ancillary items, according to Standard Operating Procedures
- Provide accurate information in response to customer inquiries (e.g. store policies, Loyalty), according
 to Standard Operating Procedures. Resolve customer issues according to established standards,
 ensuring appropriate intervention by the pharmacist
- Draw customer attention to literature or information as required
- Ensure customers requiring counseling (OTC or Rx as defined by operating standards and/or legal policies) are referred to the pharmacist in a timely and appropriate manner.
- Maintain and control the cash register in the dispensary in accordance with cash handling policies and procedures
- Managing customer inquiries both in person and over the phone
- Adhere to all confidentiality and privacy requirements

Administration

- Receive new and repeat prescription orders in accordance with Standard Operating Procedures
- Prepare and submit orders (e.g. medications, OTC's, special orders) with the exception of controlled drugs and narcotics
- Adjudicate third party billing, online and manage manual Third-Party Accounts, collecting outstanding monies from customers where necessary







- Answer telephone, ensuring that appropriate telephone etiquette is observed at all times and referring to a pharmacist when necessary
- Manage incoming faxes according to Pharmacy Standards of Practice
- Assist pharmacist in coordinating call backs
- Identify patients who are candidates for pharmacy services where appropriate and provide administrative support to the Pharmacist
- Contact physicians' offices as needed (e.g. for special authorization requests etc.) and maintain all relevant documentation
- Accurately file completed documentation as per Pharmacy Standards of Practice, in a timely and organized manner
- Generate reports as required

Front Shop Merchandising Duties

- Ordering and maintaining non-prescription merchandise in the dispensary, including stock rotation and the management of expired product
- Assist with opening/closing the lock and leave panels/gates
- Assist in removing and replacing patient education and health-related signage

Prescription Workflow

- Assist in prescription preparation to company's standards and professional services
- Data entry for new prescriptions, and managing refill request processing, adjudicate claim to Third Party payor in accordance with the Pharmacy Standards of Practice; Review and adjust third party adjudication records
- Select medications to fill prescriptions according to Pharmacy Standards of Practice and preferred brand selection
- Efficiently count or measure, package, and label prescriptions, as per Pharmacy Standards of Practice, ensuring all relevant information and documentation is complete
- May be required to mix, reconstitute, or compound prescriptions, as directed and supervised by the pharmacist
- Accept written prescription or refill requests from customers in person or via telephone
- Accurately enter and maintain appropriate data within the applicable Pharmacy systems
- Resolve technical issues by contacting IT Service Desk or Third-Party adjudicators as required
- Ensure prescriptions are prioritized correctly in accordance with workflow
- Gather pertinent communication pieces for inclusion with prescription

Inventory Management

- May be required to perform inventory management, under the direction and supervision of the pharmacist
- Maintain proper storage of medications within the pharmacy according to 5S principles
- Ensure stock bottles are put away in accordance with established workflow
- Maintaining perpetual inventory system in Kroll and Health Watch Next Generation/Delta







- Ensure regular replenishment of pharmacy drugs and supplies i.e. BTC and special order
- Unpack and receive pharmacy totes inside pharmacy in a secure environment
- Ensure narcotic inventory is detail received and records updated under the direct supervision of a Pharmacist
- Put away received pharmacy inventory in appropriate location in accordance with established workflow
- Manage customer returns and expired products in accordance with established disposal protocol (e.g. Stericycle One Box)
- Prioritize recalls and immediately isolate product; quarantine until details of the recall are provided
- Ensure stock rotation is completed and expired product is removed from the shelf and returned in accordance with standard operating procedures
- Management of preferred generic product e.g. PGL or DSP
- Perform cycle counts in accordance with Standard Operating Procedures

General/Other

- Provide support and assistance to the Pharmacist(s) as required, ultimately with a view to enhancing the Pharmacist/customer relationship
- Maintain professional image (dress code) and conduct at all times
- Promote marketing programs as appropriate and required
- Regularly read and action/implement view communication vehicles (e.g. Communication Binder, Communication Board)
- Ensure proficiency with Pharmacy Systems
- Follow Standard Operating Procedures and Pharmacist direction, and adhere to all legal requirements, including provincial and federal regulations and bi-laws
- Comply with all established loss prevention policies and procedures
- Maintaining cleanliness of work space according to 5S principles

Skills & Qualifications

- High School Diploma
- Diploma from a Pharmacy Assistant credited course preferred
- Previous Pharmacy Experience preferred
- Retail Experience an Asset
- Exceptional customer service skills with a talent for building customer loyalty
- Effective communication skills
- MS Office
- Effective organizational skills, ability to multi task
- Problem Solving Skills
- Strong attention to detail

APPLY ON INDEED WEBSITE











Member Advisor – Part Time - Princeton

Valley First, a Division of First West Credit Union

The Member Advisor is responsible for providing front line member service to triage and manage member needs by asking members thoughtful financial questions and create positive experiences to retain and deepen financial relationships. Advance member knowledge and use of digital channels set up to serve and answer customer questions and addressing their concerns; raising matters as appropriate to team members or partners while maintaining confidentiality and accuracy. The Member Advisor identifies member life stage cycle and provides solutions to financial needs, and/or refers member to an appropriate advisor.

Here's what would be included as a part of your typical day:

- **1. Member Service:** Triages member questions and needs through to digital channels and MAC where appropriate. Builds strong relationships with current and potential members; identifies member life stage cycle and provides financial advice to members or refers to appropriate advisor.
- **2. Member Transactions:** Processes a full range of member transactions including, but not limited to opening personal or business accounts, debit/credit cards, and deposits. Directs members to appropriate digital channels and increase digital banking adoption as per branch goal. Achieves established individual sales and referral targets.
- **3. Branch Goals:** Supports achievement of annual branch goals and objectives through proactive promotion of FW products and services, participates in branch campaigns, and actively seeks potential cross-sell and/or referral opportunities during interaction with members or potential members
- **4. Other Responsibilities:** Stays knowledgeable about emerging issues, evolving regulations and industry codes of conduct as well as participates in process improvement opportunities to protect the interests of the organization. Strives to achieve and improve service level agreements and productivity targets.
- 5. Other duties as required by branch leadership

Branch/Team Support: Participates fully as a team member, helps build a positive and diverse work environment, willingly assist and mentor others in the completion of work activities, and addresses communication issues efficiently. Performs other duties as required by the branch leadership.

Required Skills, Experience & Qualifications: High School diploma, Completion of FW Sales Essentials Course, within 6 months of hire, College, Trade or Tech School Diploma - 2 years (preferred), 1-year retail/customer service experience, Proficient in computer software programs e.g. Microsoft Office, Demonstrated ability to identify needs and recommend products and services to members, Strong interpersonal skills and ability to build relationships with current and potential members, Demonstrated ability to be positive, flexible to change and work in a busy environment







Why work for us? We offer a total rewards package that includes:

- A competitive base salary plus performance-based incentive compensation and annual merit pay increases
- Flexible benefits as well as retirement benefits
 Vacation time, a flexible "Day4U", and the ability to purchase up to 5 additional flex days
- Other financial perks such as waived or reduced financial service fees, reduced rates on personal loans, mortgages, and vehicle leases, and no-interest loans to buy computers or fitness equipment for home use

Apply on Company Site through Indeed Website

Indeed Website December 21, 2021









COMMUNICATION & EVENTS ASSISTANT

The Princeton & District Chamber of Commerce is hiring an organized, friendly, and high-performing Communications and Events Assistant.

The Communications and Events Assistant will handle all clerical and administrative duties necessary to operate an effective office environment. The job will include welcoming guests (visitors and clients), overseeing our daily office activities, maintaining relationships with business owners and/or members.

Our ideal candidate will be familiar with the people/business'/area of Princeton.

The position is currently part-time – October to April 2 days a week and May to September 3 days a week. 4 to 5 hours per day. The days may increase if the need arises.

The rate of pay will be \$17.00 per hour.

Anyone wishing to apply may drop off a resume either at the Winking Pedlar or Bull & Butterfly – Monday to Friday 10 am – 4 pm..

Still Open











MEDICAL OFFICE ASSISTANT Part-time

Fast Paced, busy medical practice is currently looking to hire a part time MOA Assistant.

Must be flexible with shifts. Must be competent, able to multi task, and work efficiently.

We require a good team player with a positive attitude that is willing to cooperate with staff, physicians and patients; be resourceful and professional.

Duties include:

Greeting and Screening patients, escorting patients to exam rooms, preparing for examinations, cleaning exam rooms, assisting physicians, communicating effectively with physicians, patients and colleagues.

Hours: 2 full days, 1 half day

Location: Cascade Medial Centre, 98 Ridgewood Drive, Princeton, BC

Please email your resume to admin@cascadeclinic.ca.

No phone inquiries please.

Still Open











HUMAN RESOURCES COORDINATOR – PERMANENT

Copper Mountain Mine is a largescale open pit copper mine located in south central British Columbia. The mine has evolved into a mature and highly efficient operation with a long term mine plan and significant opportunity for mine life extension. If you like to work with people in a working environment to deliver results, and you enjoy an active outdoor lifestyle with easy access to city life, this could be your opportunity.

Reporting to the Human Resources Manager, the Human Resources Coordinator is an integral part of the Human Resources team at the mine site playing a key role in providing human resource services to the team.

Responsibilities

- Participate in full cycle recruitment, including advertising, screening and interviewing applicants.
- Coordinate and participate in employee onboarding and employee departures.
- Support and assist operation departments with HR guidance as an integral part of the Copper Mountain Mine team
- Participate in development and training, including personal development plans of employees.
- Provide assistance to team members with benefit and retirement enquiries.
- Interpret, advise and administer HR policies and procedures.
- Investigate employee relations issues including performance while maintaining confidentiality and consistency.
- Well versed in Drug & Alcohol testing protocols & trained as an on- site drug and alcohol tester.
- Maintain electronic employee records and associated HR systems.
- Other duties as assigned.

Qualifications

- Minimum 3 years HR generalist experience; previous experience in the mining industry or heavy industry is an asset.
- Bachelor's degree in HR (Business Administration) or related field.
- Enjoys spending time in the field talking to employees and managers and working through solutions.
- Excellent oral and written communication skills, including the ability to present ideas clearly.
- Ability to take initiative and work independently across different levels of the organization.
- Ability to work in a fast-paced, dynamic environment managing multiple priorities under tight deadlines.
- Strong attention to detail and exceptional organizational skills.
- Experience and working knowledge of BC Employment Standards and other applicable legislation.
- Proficient computer skills, with advanced knowledge of Microsoft Office applications (Power Point, Word, Excel) and ability to learn new software, including HRIS software.
- Valid BC Class 5 driver's license.







- Values driven with a highly developed sense and demonstration of ethical behaviour.
- CPHR designation or working towards one would be an asset.
- Consent to a pre-employment medical and drug & alcohol screening.

CMM offers a competitive wage, comprehensive benefit package, and RRSP contributions for retirement planning.

This is not a camp operation and therefore the successful candidate will be required to relocate to the area. Relocation assistance is provided.

This is a Monday – Friday (5x2) position. All qualified persons are invited to apply; applicants must be legally entitled to work in Canada.

Send resume outlining related qualifications to **hr@cumtnop.com** (in either word or pdf). We wish to thank all applicants for their interest and effort in applying for the position; however, only candidates selected for interviews will be contacted. Your application to this posting is deemed to be your consent to the collection, use and necessary disclosure of personal information for the purposes of recruitment. Copper Mountain Mine respects the privacy of all applicants and the confidentiality of personal information.

Still Open December 21, 2021









CASCADE VET CLINIC

Still Open December 23, 2021

To Apply Go to: Cascadevetclinic.ca Career Opportunities

Ready to join Team Awesome? We're an amazing group of enthusiastic, motivated, passionate and compassionate people. We love animals and we love what we do! If you've got a strong interest in progressive medicine and animal welfare, a can-do attitude and a drive for always learning and improving, come join our friendly and fun-loving team.

Veterinary Technician







PRINCETON & DISTRICT COMMUNITY SERVICES SOCIETY



SUPPORT WORKERS NEEDED

Are you interested in working with adults with developmental disabilities?

Princeton & District Community Services Society is now covering the cost of Food Safe and First Aid for qualified individuals who are willing to make a commitment of a least one year of service.

Must have a vehicle and be able to pass a criminal record check, done internally.

If this is you, please apply to the office of PDCSS at 47 Harold Ave to fill out an application.











Nicola-Similkameen School District #58

Current Job Openings - Princeton

SD 58 Website: Data updated on: 12/21/2021

NOON HOUR SUPERVISOR RELIEF CUSTODIAN RELIEF BUS DRIVER RELIEF CLERK TYPIST

Apply online at: https://www.sd58.bc.ca/









PRINCETON GENERAL HOSPITAL

December 23, 2021

CAREERS.ROOMTOGROWBC.COM

CARE AIDS & COMMUNITY HEALTH WORKERS - CASUAL

COOK - CASUAL

FOOD SERVICE WORKER - CASUAL

LICENSED PRACTICAL NURSE - RELIEF FULL TIME

COMMUNITY HEALTH WORKER - PERMANENT PART TIME

PATIENT AMBASSADOR - CASUAL

LONG TERM CARE ATTENDENT - RELIEF FULL TIME & PERMANENT PART TIME

REGISTERED NURSE - RURAL GENERAL - PERMANENT FULL TIME

RURAL NURSE - CASUAL

ADMINISTRATIVE SERVICES ASSISTANT - CASUAL









TAXI DRIVER

Date Posted: December 21, 2021

Start Date: ASAP

Job Descriptions:

Taxi driving mainly in the Princeton Area with occasional trips outside

of the area.

Class 4 License (licensed to carry passengers) - Minimum Requirement

Employer: Princeton Taxi

Wage: To be discussed

Apply by calling ROB at 778-251-4160











TEMPORARY PUMP WATCH

Copper Mountain Mine is a largescale open pit copper mine located in south central British Columbia. The mine has evolved into a mature and highly efficient operation with a long term mine plan and significant opportunity for mine life extension.

DUTIES:

- Monitor pumps, generators and water flows
- Communicate to supervisors when issues with equipment outside operating parameters
- Fuel equipment, generators and light plants
- Keep all fluids within operating ranges
- Inform supervisors of any unexpected shut down in a timely manner

QUAILIFICATIONS:

- Valid Driver's License
- Comfortable with winter driving, snow covered roads, steep grades.
- Ability to work 12 hour shifts, day shift and night shift.

Pay and Benefits

CMM offers a competitive wage. This is a temporary position. **There is no camp provision at Copper Mountain Mine.**

This is not a camp operation and therefore the successful candidate will be required to relocate to the area.

All qualified persons are invited to apply; applicants must be legally entitled to work in Canada.

You will be required to participate in a pre-employment drug & alcohol screening and a medical.

Send resume outlining related qualifications to hr@cumtnop.com (in either word or pdf format) no later than January 1st, 2022.







WorkBC Centre

We wish to thank all applicants for their interest and effort in applying for the position; however, only candidates selected for interviews will be contacted.

Your application to this posting is deemed to be your consent to the collection, use and necessary disclosure of personal information for the purposes of recruitment. Copper Mountain Mine respects the privacy of all applicants and the confidentiality of personal information.

Expires January 1, 2022











MINE MAINTENANCE SHOVEL & DRILL PLANNER

Copper Mountain Mine is a largescale open pit copper mine located in south central British Columbia. The mine has evolved into a mature and highly efficient operation with a long term mine plan and significant opportunity for mine life extension.

POSITION SUMMARY

Technical Skills and Knowledge

- Show initiative to analyze problems, solve problems, learn and improve.
- Demonstrates mechanical aptitude and understanding of preventative maintenance.
- Good computer skills and an ability to learn and adapt to new software quickly.
- Proficient in Microsoft Office software: Word, Excel and Outlook.
- A working knowledge of Maximo would be an asset as well
- Experience with maintenance management systems an asset

Other Skills and Abilities

- Strong organizational, prioritization, and time management skills.
- Able to work efficiently and in a safe manner without supervision.
- Able to follow flexible and varied working hours as needed to accomplish company's goals and objectives.
- Ability to work collaboratively with other team members in a positive manner.
- Possess good verbal communication skills and interpersonal skills.
- Excellent written communication skills with good spelling and grammar skills.
- Must work well in a fast-paced, dynamic environment and possess a strong work ethic.
- Previous planning experience is an asset.
- Real seal tradesman an asset

Pay and Benefits

CMM offers a competitive wage, comprehensive benefit package including RRSP contributions. **There** is no camp provision at Copper Mountain Mine. This is not a camp operation and therefore the successful candidate will be required to relocate to the area.







All qualified persons are invited to apply; applicants must be legally entitled to work in Canada. You will be required to participate in a pre-employment drug & alcohol screening and a medical.

Send resume outlining related qualifications to hr@cumtnop.com (in either word or pdf format) no later than December 29th, 2021.

We wish to thank all applicants for their interest and effort in applying for the position; however, only candidates selected for interviews will be contacted.

Your application to this posting is deemed to be your consent to the collection, use and necessary disclosure of personal information for the purposes of recruitment. Copper Mountain Mine respects the privacy of all applicants and the confidentiality of personal information.

Expires December 29, 2021











MINE MAINTENANCE SHOP LABOURER

Copper Mountain Mine is a largescale open pit copper mine located in south central British Columbia. The mine has evolved into a mature and highly efficient operation with a long term mine plan and significant opportunity for mine life extension.

QUALIFICATIONS:

- Ability to learn from others and adopt best practices while maintaining a strong focus on safety, integrity and reliability
- Possess a solid mechanical ability/aptitude
- Must be able to climb on equipment and under equipment occasionally in damp muddy conditions
- Self-motivated and be able to work alone or with minimal supervision
- Willing to learn and be trained on various equipment and fill in for field lube serviceperson when required
- Ability to be very meticulous while steaming/cleaning equipment, cleaning of shop
- Conduct all activities within the course of your employment safely and following all Copper Mountain Mine safety requirements and SOPs
- Perform minor repairs
- Willingness to help wherever needed
- Possess Valid Driver's License
- General good housekeeping practices in the work area
- Possess strong communication and interpersonal skills

Pay and Benefits

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All qualified persons are invited to apply; applicants must be legally entitled to work in Canada. You will be required to participate in a pre-employment drug & alcohol screening and a medical.







Send resume outlining related qualifications to hr@cumtnop.com (in either word or pdf format) no later than December 29th, 2021.

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Expires December 29, 2021











MINE MAINTENANCE FIELD LUBE SERVICEPERSON

Copper Mountain Mine is a largescale open pit copper mine located in south central British Columbia. The mine has evolved into a mature and highly efficient operation with a long term mine plan and significant opportunity for mine life extension.

QUALIFICATIONS:

- Ability to learn from others and adopt best practices while maintaining a strong focus on safety, integrity and reliability
- Possess a solid mechanical ability/aptitude, ability to complete minor repairs considered an asset
- Must be able to climb on and under equipment in all weather conditions
- Capable of conducting pre and post operational checks
- Excellent communication and interpersonal skills
- Self-motivated and able to work alone and with minimal supervision
- Strong attention to detail, must be able to inspect equipment thoroughly and accurately record deficiencies, complete log books and transcribe numbers
- Ability to conduct all areas of job safely and efficiently, following all SOPs
- Strong analytical and problem solving skills
- Previous experience servicing large equipment within open pit mining operation would be considered an asset
- Valid Driver's License

Pay and Benefits

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This is not a camp operation and therefore the successful candidate will be required to relocate to the area.

All qualified persons are invited to apply; applicants must be legally entitled to work in Canada.

You will be required to participate in a pre-employment drug & alcohol screening and a medical.

Send resume outlining related qualifications to hr@cumtnop.com (in either word or pdf format) no later than December 29th, 2021.







WorkBC Centre

We wish to thank all applicants for their interest and effort in applying for the position; however, only candidates selected for interviews will be contacted.

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Expires December 29, 2021













TELECOMMUNICATIONS TECHNICIAN – PRINCETON

TELUS Communications

\$23.41 - \$37.05 an hour - Full-time, Permanent

Please apply at www.telus.com/careers, posting# 20079 OR on Indeed Website

Our Broadband Networks team is laying the foundation for the future, connecting homes and businesses across Canada to our TELUS PureFibre network. Our Customer Solutions Delivery (CSD) team members within Broadband Networks aren't afraid to try new things and challenge the status quo, it's at our core. Our mission is to create a connected world where our customers live and thrive and we are seeking enthusiastic people who share our excitement about technology, have a dedication to unparalleled customer service excellence and are dedicated to starting their career.

As a Telecommunications Technician with our team, you will be responsible for the installation and support of products related to the Future Friendly Home (FFH), home networking, phone, high speed internet, Optik TV, etc., in our customers' homes. Your priority will be to offer extraordinary customer service while installing and repairing voice and data services: phone, internet, TV, for our residential and business customers. You will also find opportunities to promote and up-sell additional TELUS services and/or products when appropriate.

Are you someone who?

- Takes ownership of every customer interaction, works to find creative solutions and challenges the status quo
- Inquisitive, passionate about technology, enjoys being part of a team and loves a good challenge
- Regularly advocates for the needs of friends, family and/or causes you're passionate about

Your rewards of starting your career with TELUS include an hourly wage of \$23.41, starting wage will be determined based on your relevant education and experience, annual bonuses and sales incentives. We will offer you best-in-class training to start, employee share purchase plans, service discounts and more. You will have the chance to build a long term career with a leading-edge team that strongly believes in giving back to the communities in which we work, live and serve.

Qualifications

- Ability to provide exceptional customer experiences, overcome objections and handle both favourable and unfavourable customer interactions
- Comfortable with solutions based selling, recommending products to your customers and upselling TELUS services and products







- Clean and valid Class 5 Driver's License or other provincial equivalent, a driver's abstract will be required
- Normal colour vision which is required to work with color-coded wiring
- Completed a minimum of Grade 11 Math, we'll need your transcripts and/or diplomas
- Handle a physically demanding workload which includes heavy lifting, climbing ladders/poles, crawling in confined spaces and working in all weather conditions
- Flexible to work various shifts: days, evenings, weekends, statutory holidays, to meet business needs
- Fluent in English, with demonstrated professional oral and written communications skills, fluency in other languages would be a great bonus
- Self-motivated, demonstrate effective decision-making skills and can work with limited supervision
- Mechanical ability and technical proficiency along with an ability to work aloft or on ladders
- Ability to plan, organize and thrive in a dynamic, rapidly changing environment
- Effectively work in a team environment and collaborate with other departments
- Follow safe work practices and abide by all safety rules and regulations
- Willing and able to work in locations that preclude your ability to return home, as required
- Willing to travel in small aircraft, aerial tramways, helicopters etc. when needed
- Strong computer skills
- Exhibit enthusiasm to continuous learning, high performance and have a demonstrated ability to learn and apply learned skills to related situations
- · Ability to meet applicable testing requirements

Great-to-haves

- Previous experience and/or education in telecommunications
- Previous experience in customer service and/or sales

Note: Required to obtain and pay for a Security Alarm Installer License from the applicable provincial government prior to the end of your probationary period, in order for your employment to continue and you will be required to maintain the license for the duration of your employment.

Our business is connecting Canadians. Our social impact is using our world-leading technology to create meaningful change, give back to help communities thrive, and help those who need it most. When you join our team, you're helping us make the future friendly. We're committed to diversity and equitable access to employment opportunities based on ability —your unique contributions and talents will be valued and respected here. The health and safety of our team, customers and communities is paramount to TELUS. Accordingly, we require anyone joining our team to be fully vaccinated for COVID-19.









Additional pay: Bonus pay; Commission pay

Benefits: Company pension; Dental care; Disability insurance; Employee stock purchase plan; Extended

health care; Life insurance; Paid time off; Store discount; Vision care; Wellness program

Schedule: 8 hour shift; Day shift; Holidays; Weekend availability

Education: Secondary School (preferred)

Experience: Customer service: 2 years (preferred); Sales: 2 years (preferred)

Licence/Certification: Class 5 Drivers Licence (required)

Posted December 16, 2021 - Still Open Dec 23, 2021











INSTRUMENTATION TECHNICIAN

Copper Mountain Mine is a largescale open pit copper mine located in south central British Columbia. The mine has evolved into a mature and highly efficient operation with a long term mine plan and significant opportunity for mine life extension.

Duties

- Working to install, calibrate and troubleshoot field instrumentation.
- Control system programming and process troubleshooting using ABB 800xA historical data collection system required.
- Work with the electrical department to install and trouble shoot 600V variable speed drives and motors.
- Other tasks and duties as required.

Qualifications

- Red Seal Trade Certification in Instrumentation and Controls Technician
- Good mathematical, scientific, and mechanical reasoning
- Manual dexterity
- Detail oriented with sound decision making skills
- Excellent interpersonal, communication, and technical reading skills
- Self-motivated and desire to keep up-to-date with technological developments in the field
- Support maintenance and operational needs
- Ability to perform duties with minimal supervision and technical assistance
- Able to demonstrate proper lifting techniques to lift up to 25 kilograms
- Distributed Control System and PLC programming is considered an asset
- Familiarity with Toshiba Drives, ABB Software, Singer Valve, and Rotork Valve maintenance desirable
- Valid driver's license required
- Must be clean shaven

Pay and Benefits

CMM offers a competitive wage, comprehensive benefit package including RRSP contributions. **There is no camp provision at Copper Mountain Mine.** This is not a camp operation and therefore the successful candidate will be required to relocate to the area.

All qualified persons are invited to apply; applicants must be legally entitled to work in Canada.

You will be required to participate in a pre-employment drug & alcohol screening and a medical.

Send resume outlining related qualifications to hr@cumtnop.com (in either word or pdf format) no later than December 26th, 2021.











INSIDE SALES REPRESENTATIVE

Lordco Auto Parts is hiring an **Inside Sales Representative** person to join the team in **Princeton**, **BC**. At Lordco, you will become a part of the team and the Lordco family. You will feel stable in your career, receive excellent training and many opportunities for career advancement.

Apply Now If:

- You value quality. You push yourself to set and achieve goals and motivate those around you to do the same.
- You care about the customer and provide exceptional service, fueled by quality and expertise.
- You have **drive** and want to learn and grow in the automotive industry.
- You make strong social connections and want to be a part of an organization that treats its people like family.

What You Will Do:

- Provide walk-in and call-in customers with an exceptional customer service experience.
- Use your automotive knowledge to make aftermarket auto part and accessory recommendations that best meet the needs of our customers.
- Work diligently with fellow staff at the store, region, and organization levels in order to source, order and deliver the right solutions for our customers.
- Seize every opportunity to grow your automotive knowledge.
- Perform a variety of tasks throughout the store to ensure the team's success.

What You Bring:

- You have automotive parts counter sales experience.
- You have superior customer service skills, both on the phone and in person.
- You can work independently and as part of a team. You can manage multiple priorities.
- You have excellent time management and problem-solving skills.
- Heavy lifting is a requirement. You must be able to lift up to 50lbs. We practice workplace safety procedures and adhere to the Lordco Occupational Health and Safety program.

Why Work for Us:

With over 100 locations across Western Canada, Lordco Auto Parts is Canada's largest independently owned automotive parts retailer. When you work with us, you will have the opportunity to advance your career in many different areas and learn from a company with over 45 years of experience within the automotive industry. As a family-owned-and-operated business, we want you to feel valued and welcomed. We offer full-time employees a competitive wage and a comprehensive benefits package, including Health and Dental Insurance, RRSP matching, a wellness program, an Employee & Family Assistance Program, and a generous employee discount on aftermarket auto parts and accessories and other merchandise.

Apply at www.indeed.com

Indeed Website Posted December 21, 2021











MILL JANITOR

Copper Mountain Mine is a largescale open pit copper mine located in south central British Columbia. The mine has evolved into a mature and highly efficient operation with a long term mine plan and significant opportunity for mine life extension. If you like to work with people in a working environment to deliver results, and you enjoy an active outdoor lifestyle with easy access to city life, this could be your opportunity.

This is a permanent, full-time, role working a 7 x 7 rotation (7 on followed by 7 off), working 12 hour days.

The Janitor's duties include:

- Maintaining appropriate janitorial supply inventories across the mill
- Sweeping and mopping floors
- Emptying garbage and recycling bins
- Cleaning lunchrooms and offices
- Cleaning washrooms and employee dry
- Other duties as assigned

Qualifications

- Ability to work on your feet all day
- Must be able to climb stairs frequently
- Must be able to lift 50 lbs, carry mop and cleaning solution pails
- Self-motivated and be able to work with minimal supervision
- Possess valid driver's licence
- Safe work practices in accordance with Copper Mountain Mine safety policies

You will be required to participate in a pre-employment drug & alcohol screening and a medical.

Send resume outlining related qualifications to https://example.com (in either word or pdf). Please note on your application which position you are applying for.

We wish to thank all applicants for their interest and effort in applying for the position; however, only candidates selected for interviews will be contacted.

Your application to this posting is deemed to be your consent to the collection, use and necessary disclosure of personal information for the purposes of recruitment. Copper Mountain Mine respects the privacy of all applicants and the confidentiality of personal information.

Still Open December 21, 2021









Restoration Labourers

<u>WINMAR</u> Property restoration specialists based in Kelowna is currently seeking Parttime, Contract restoration labourers in **PRINCETON**.

Wage:

\$To Be Determined-Skills and Experience-

Call: Jay Rhodes: 250-862-3500

Summary:

Performing Contents-related tasks, such as, inspections, pack-outs, processing, storing, cleaning and pack-backs.

Performing Flood-related tasks, such as completing general demolition, removing construction materials, flood/water extraction, content manipulation.

Assist with loading and unloading industrial fans weighing 30 to 40 pounds.

Assist with loading and unloading wheeled industrial dehumidifiers weighing 100 pounds.

Ability to provide outstanding customer service.

Job Types: Short-term Contract

Part-time hours: 40 per week

Still Open









CLASS 1 DRIVER

Princeton Standard Pellet Corp

November 30, 2021 Still Open Date Posted:

Princeton Standard Pellet Corp is a wood pellet plant that has been making pellets since 1996.

We are currently seeking a full time Class 1 driver.

Location: 301 Old Hedley Road, Princeton, BC

Wage: \$25.05 per hour

To Apply: Call:

Garry Fraser at 250-295-6940 ext 113 Or 295-8320 supervisor@eagle-valley.ca











Restoration Labourer

Stutters Disaster Kleenup based in Oliver is currently seeking Part-time, Contract restoration labourers in **PRINCETON**.

Wage

\$18.00 - \$20.00 an hour - Part-time contract work

Summary

Performing Contents-related tasks, such as, inspections, pack-outs, processing, storing, cleaning and pack-backs.

Performing Flood-related tasks, such as completing general demolition, removing construction materials, flood/water extraction, content manipulation.

Assist with loading and unloading industrial fans weighing 30 to 40 pounds.

Assist with loading and unloading wheeled industrial dehumidifiers weighing 100 pounds.

Ability to provide outstanding customer service.

Job Types: Short-term Contract

Part-time hours: 40 per week

APPLY ON INDEED

Still Open













Health and Safety Coordinator

Envirogreen Technologies Ltd. Contaminated Waste Treatment Facility is located approximately 20 KM Southwest of Princeton, B.C. VOX 1W0.

Position Summary

Envirogreen Technologies Ltd. (ETL) is an established waste management company, leading the way in the treatment of hazardous and non-hazardous wastes. Our permitted hazardous waste treatment facility located outside of Princeton, BC, utilizes thermal desorption technology to treat a wide range of industrial waste and contaminated soil.

ETL is looking for a Health and Safety Coordinator to join our team.

The Health and Safety Coordinator works under the direction of the Regulatory Compliance Manager and works with Supervisors and other employees within the company to ensure policies, safe work practices, safe work procedures, and regulations are adhered.

Job Duties

- Record minutes at Joint Occupational Health and Safety Committee meetings.
- Prepare laboratory samples, including filling out chains of custody documents, and arrange for shipment.
- Maintain Safety Data Sheet (SDS) inventory.
- Conduct confined space administrator duties and maintain all confined space entry equipment.
- Conduct and document workplace and equipment inspections.
- Prepare toolbox talks and conduct site tour for new hires.
- Provide health and safety guidance for workers.
- First aid attendant duties (Level 2).
- Assist with incident investigations.
- Participate in training in Personal Protective Equipment (PPE) Basics, Workplace Hazardous Material Information System (WHMIS), Transportation of Dangerous Goods (TDG) Regulation, confined space entry and rescue, fall protection, fire extinguisher, first aid (Level 2), mobile equipment awareness, aerial platform training, and any other training assigned by the employer.
- Complete pre/post inspections on all tools and equipment.
- General labour duties, as required.
- All other duties as requested by the Supervisor or Manager.







Requirements

- Successful completion of high school or equivalent diploma.
- Minimum 3 years experience in construction or other industrial setting.
- Valid drivers license and access to a reliable vehicle.
- Proficiency in Microsoft Office.
- Proficiency in written and spoken English, including professional communication skills.
- Approachable, considerate, respectful, good listening skills, and collaborative.
- Energetic, self-motivated, creative, and a positive outlook.

Work Conditions

- High noise areas hearing protection may be required
- High dust levels respiratory protection may be required
- Hazardous materials proper PPE selection for task required
- Weather conditions position is outdoors 12 months/year
- Heavy lifting
- Repetitive movement
- Equipment elevation changes
- Work at height
- Confined space

ETL has a competitive compensation plan including health benefit package, group retirement savings program, onsite and offsite training, and PPE allowance.

Qualified applicants to send resume to Envirogreen Technologies Ltd. at:

careers@envirogreentech.com

Qualified applicants should visit Envirogreen Technologies website: www.envirogreentech.com











SBC FIREMASTER LTD

SHIPPER / RECEIVER

Company Description

Located in Princeton, BC, SBC Firemaster is a leading retail Firewood manufacturer in North America. The production plant is located within walking distance of downtown Princeton.

Princeton, one of the sunniest places in BC, sits at the junction of the Similkameen and Tulameen rivers in the South Okanagan, East of the Cascades. The mountains, valleys, and hundreds of kilometers of back country roads are a beautiful natural setting for year-round outdoor activities. The rivers and lakes are excellent for tubing, kayaking, swimming or trout fishing. The nearby Kettle Valley Rail Trail is great for hiking and cycling. Centrally located to major cities in the Okanagan, Thompson & Lower Mainland.

Job Description

SBC Firemaster is looking for a skilled shipper / receiver to add to their team.

The job duties involve completion of required shipping and receiving paperwork, strong computer skills, forklift experience or ticket and strong communication skills. A background or experience in shipping or receiving will be considered an asset.

Schedule:

The position will be 5 days on, 8hr workdays. Schedule may involve weekend shifts as needed.

Compensation:

SBC Firemaster offers a compensation package complete with competitive wages, bonuses based on attendance, safety, and production, and health benefits.

Salary:

\$19.50 per hour to \$21.30 per hour depending on applicants' qualifications and experience

Industry:

Industrial Manufacturing

Applications:

Please send resume and/or cover letters to: jobapplicants@sbcfiremaster.com

Job Type: Full-time











MACHINE OPERATOR - CASUAL

\$27.13 - \$30.14 an hour

AIM Roads is hiring! Come Join our team!

AIM ROADS is looking for **9 Auxiliary Winter Machine Operators** in our **Princeton** Yard for the upcoming winter maintenance season. Winter Equipment Operators are the front line staff who work to keep our highways safe.

AIM Roads is looking for operators for snow plows, trucks, graders, and front end loaders. There is training and opportunities available for employees with **Class 3**, and/or **Class 1** drivers licenses. AIM Roads may assist with license upgrading for qualified individuals. There are opportunities for on-call, part time and full time seasonal work with the opportunity to lead to permanent full-time positions.

AIM Roads values diversity in the work place and is a equal opportunity employer.

Employees are members of the BCGEU and wages as per the CBA. All applications must contain a recent and clean driver's abstract, accurate contact information, including: Current mailing address, email address, and phone number

Schedule:

- 10 hour shift
- Day shift
- Holidays
- Monday to Friday
- Night shift
- On call
- Overtime
- Weekends

Experience: winter Road Maintenance: 1 year (preferred)

Licence/Certification: Class 1 License and or Class 3 License (required)

APPLY ON INDEED

Still Open









MAC'S AUTO PARTS LTD

WAREHOUSE PERSON (PARTS & EQUIPMENT) - Full Time

Mac's Auto Parts is a family owned business that strives on maximum customer service and satisfaction. We currently have a full time role available for a Warehouse person – Parts & Equipment.

Experience 5 years or more

Specific Skills

Advise on use and appropriateness of goods or parts; Address customers' complaints or concerns; Store items in warehouse, tool room or supply area; Sell spare and replacement parts; Process incoming requisitions; Maintain records on inventory control system; Issue and distribute parts and supplies for internal use; Receive, unpack and sort incoming parts, supplies and materials; Identify, label and catalogue items received; Ship, deliver or pick up parts, products or equipment; Prepare and track work orders; Handle cash transactions

Equipment and Machinery Experience

Industrial lift trucks and fork-lifts

Business Equipment and Computer Applications

Internet; Inventory control software; MS Office

Additional Skills

Answer telephone and relay telephone calls and messages; Set-up displays of retail parts and accessories; Conduct sales calls; Clean and maintain office, supply area or warehouse

Weight Handling Up to 23 kg (50 lbs)

Work Setting Retail business; Repair and service establishment

Parts Specialization

Automobile; Manufacturing equipment; Electronic; Heavy equipment; Electrical products;

Agricultural machinery

Please email your resume to <u>jamie@macsautoparts.ca</u> or you can drop your resume off at Mac's Auto Parts located at 193 Vermillion Ave.

Still Open











YARD PERSON/FORKLIFT OPERATOR

Date Posted: Still Open

Employer: Home Building Supplies

Responsibilities: The Yard Person loads and unloads materials and stores them in the proper locations while operating a variety of equipment. They will also be required to greet and service customers in the yard. Requires weekend work. Willing to train someone with good references and a desire to grown into a career.

Requirements/Qualifications:

- · Ability to do physical labour
- Work outdoors 100% of the time
- Customer service focused
- Good team player and flexibility
- Alert and safety conscious
- Able to work weekends and holidays
- Able to lift heavy materials (up to 50 lbs) to or from the lumber yard and trucks
- Have working knowledge of building loads and securing cargo
- Have knowledge of lumber, building materials and related products
- Forklift certification would be an asset
- Valid driver's license
- Clean driving abstract
- Good manual dexterity

Location: Fletcher Home Building Centre

Wage: To commensurate with experience.

To Apply: INTERVIEWS ON THE SPOT IF YOU COME IN WITH YOUR RESUME

Or: Email resume to sue.robinson@homehardware.ca











JOB POSTINGS

Become a Part of Our Team and a Welcoming Community

As we continue to grow Copper Mountain Mining Corporation, there are many career development opportunities available for motivated and goal—oriented individuals.

Work with us and you will benefit from the mentorship and guidance of experienced professionals because we understand that in order to accomplish our goals, we must work as a team and rely on the effort of every team member. If you are interested in any of the career opportunities listed, submit your resume, cover letter and references to:

Human Resources Copper Mountain Mine PO Box 1400 Princeton, B.C. VOX 1W0 Tel: (250) 295 0123 hr@cumtnop.com

Copper Mountain Mine thanks all interested applicants; however, only those selected for an interview will be contacted.

Assay Tecnician
Heavy Duty Mechanic
Metallurgist
Millwright
Mill Maintenance General Foreman
Mine Maintenance Supervisor
Mine Maintenance Scheduler
Environmental Coordinator
Surveyor

AND GENERAL LABOURERS

No gate hires, interviews by invitation only.

Website 12/21/2021











SBC FIREMASTER LTD

PRODUCTION WORKER

Company Description

Located in Princeton, BC, SBC Firemaster is a leading retail Firewood manufacturer in North America. The site is located within walking distance of downtown Princeton.

Princeton, one of the sunniest places in BC, sits in a picturesque valley at the junction of the Similkameen and Tulameen rivers in the South Okanagan. The surrounding mountains and valleys are a beautiful, natural setting for year-round outdoor activities like river tubing, kayaking, swimming, hunting, and fishing. Princeton is centrally located to major cities in the Okanagan, Thompson & Lower Mainland.

Job Description

Summary:

SBC Firemaster is inviting applications for Production Workers. These positions are all involved in
manufacturing and packaging our firewood bundles for market and require safety awareness, moderate
physical duties, and some equipment operation. Candidates for this position may be placed in the packaging
line to pack the buckets of firewood or may be part of the palletizing team that is responsible for stacking and
wrapping the bundles onto pallets. Opportunities are available.

Duties:

- Handling of firewood from conveyor to packaging line in order to make a completed firewood bundle
- Awareness of safety protocols and procedures
- May be required to be cross-trained on machinery or other job roles on site
- May be required to assist with maintenance and clean up

Working Conditions:

- Standing for periods of time
- Environment can be dirty, dusty and muddy depending on the time of year
- Use of PPE at all times
- Safety awareness and understanding of working around machines in an asset

Qualifications:

- This is an entry level position. While there are no requirements for this job, production experience or forklift experience can be considered an asset
- There are many opportunities within the company to be cross-trained and advance your career







Schedule:

The plant operates Monday through Thursday on a 10-hour, 2 shift workdays, the shifts are either straight days or afternoons

Compensation:

SBC Firemaster offers a complete compensation package which includes a comprehensive benefits package, and a pension plan. In addition, there is bonus program based on attendance and safety that pays out on a quarterly basis.

Industry:

Industrial Manufacturing

Applications:

Please apply via the email below jobapplicants@sbcfiremaster.com
(Must be legally entitled to work and currently residing in Canada)

Job Type: Full-time

Salary:

Starting wage range between \$19/hr to \$27/hr based on the applicant's qualifications.











PRODUCTION LABOURER ID#01016905

PRODUCTION SUPERVISOR ID#01017271

ADMINISTRATIVE ASSISTANT ID#01017272

About Weyerhaeuser

We sustainably manage forests and manufacture products that make the world a better place. We're serious about safety, driven to achieve excellence, and proud of what we do. With multiple business lines in locations across North America, we offer a range of exciting career opportunities for smart, talented people who are passionate about making a difference. **We know you have a choice in your career. We want you to choose us.**

About Wood Products

We've been delivering quality building products and solutions to our customers for more than 100 years. From builders and dealers to specifiers and homeowners, we offer exceptional product performance and unparalleled support.

For more than a century, we've been building our reputation as a leader in sustainable wood products.

Weyerhaeuser is an equal opportunity employer. We are committed to taking affirmative action to employ and advance in employment women, minorities, qualified individuals with disabilities and protected veterans

Website December 21, 2021









Housekeeper / Assistant Manager – Part Time

Date Posted: December 23, 2021

Job Requirements/Duties:

- Housekeeping 80% of the time. (Dust/polish; empty and clean trash containers, dispose of trash
 in a sanitary manner. Clean wash basins, mirrors, tubs and showers and toilets; wipe down
 glass surfaces; make up beds and change linens as required; tidy up rooms; sort, wash, load and
 unload laundry; sort, fold and put away clean laundry; Organize work schedule; distribute linen,
 towels and room supplies using wheeled carts or by hand; restock room)
- You will interact with guests
- Time management and ability to multitask and prioritize job duties is important
- Customer Service orientated
- Applicants should be flexible with schedules and have a team player work style
- Assistant Manager 20% of the time with opportunity to increase these duties

Applicable Skills:

- Communications skills essential
- Excellent customer relations
- Must have time-management skills
- Adaptable to change and be able to handle multiple priorities under pressure

Employer: Deerview Lodge

Hours: Approximately 20 hours per week

Wage: To be discussed

To Apply: Call Raymond at 250-295-0106 to discuss this opportunity

Location: 398 BC-3, Princeton









HOUSEKEEPER

Date Posted: December 23, 2021

Job Description: Housekeeper needed for cleaning rooms and

outside work. Must have time management skills

and be friendly.

No experience required. Training on site.

Employer: The Villager Inn

244 4th St., Princeton, BC

Contact: Julia @ 250-295-6996

To Apply: Drop off Resume or Apply on Indeed website

COVID-19 considerations:

For the safety of our staff and customers we sanitize our office daily. We spend more time cleaning our rooms to ensure they are all sanitized and cleaned properly.













KITCHEN / FRONT END STAFF

Part/Full Time

Date Posted: December 21, 2021

Start Date: ASAP

Job Descriptions:

KITCHEN: An important member of the food service team who is responsible for preparing fresh ingredients for food service. *Foodsafe Training is preferred.*

FRONT END STAFF: Receives and processes customer orders including cash handling, preparation of beverages and working cooperatively with kitchen staff to maintain efficient food service. Maintains the cleanliness of the inside restaurant common areas. *Customer Service understanding and experience.*

Employer: A&W

Location: Highway 3, Princeton, BC

Wage: \$17.25/hour

Apply by dropping your resume off. Attention to Lenore.

No Phone Calls Please











SERVERS, BARTENDERS

HEY all you awesome folks!!

The Brown Bridge Pub is in need of a few awesome people to add to their team

Full and Part Time available

No experience required

Email your resume to Attn: Seth Johnson, Manager brownbridgepub@outlook.com
or
Come by and drop off your resume at

Brown Bridge Pub at 265 Vermilion Ave

Still Open











ROCKRIDGE CANYON IS ACTIVELY HIRING!!

Dining Room Coordinator - Seasonal Full Time

Guest Services Coordinator - Permanent Full Time

Guest Services Host - Part Time 1 Year

Junior Cook - Part Time

Dishwasher - Seasonal On-Call

Fall Crew - Seasonal Full Time

Casual On-Call Staff

Website December 21, 2021











OPEN POSITIONS

Accommodations
HEAD HOUSEKEEPER, HOUSEKEEPER
JANITOR / GROUNDS ATTENDANT

Food and Beverage COOK

Accounting MANAGER

Human Resources
HUMAN RESOURCES MANAGER

Maintenance
PLUMBER & GASFITTER / MAINTENANCE WORKER

Ski Hill Operations/Nordic

ASSISTANT ALPINE OPERATIORS MANAGER
SKI & SNOWBOARD INSTRUCTORS
SKI RESOURT – WINTER GENERAL HELP

Please apply online, email, or fax your resume with cover letter and references indicating the position you wish to apply for to:

Website https://manningpark.com/work-at-manning/

Email human resource@manningpark.com or fax to 250-840-8848 Attention: Kristina Davis

Website December 21, 2021



